

### Record of Officer's Decision

#### The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

<b>Date of Decision:</b>	29 November 2022
<b>Decision Maker (Officer):</b>	Kieran Charles – Sport & Leisure Operations Manager
<b>Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):</b>	<p>Part 3, Schedule 3 – Responsibility for Executive Functions delegated to Officers paragraph 4.3 (1) – the Corporate Director has delegated authority to discharge executive functions within their respective service areas (Part 3.38). All delegations are subject to consultation where considered appropriate in the circumstances (paragraph 4.3 (4)(ii) – Part 3.39).</p> <p>The Corporate Director, Lee Heley, has delegated operational matters relating to vending consumables to the Sport &amp; Leisure Operations Manager.</p>
<b>Identify which Portfolio Holder(s)/Committee Chairman consulted?</b>	Councillor Alex Porter
<b>Ward Member(s) consulted?</b>	N/A
<b>Is it a Key Decision?</b>	No
<b>Is it subject to call-in?</b>	No
<b>Decision Made:</b>	<p>Portfolio Holder for Leisure and Tourism agrees and approves for the vending prices to be increased as outlined in the concurrence letter.</p> <p>The increase would cover the expenditure costs associated with purchasing stock for the vending machines and machine costs, along with maintaining in-line with income lines after inflation on product purchases.</p>
<b>Reason for Decision (if a report was produced to support the Decision, refer to or attach it):</b>	<p>The Leisure Centres currently provide in-house vending machines at Dovercourt and Walton Leisure Centres, allowing customers to purchase a variety of snack items, cold drinks and a hot drinks machine located at Dovercourt. The prices have been in place for some time and are required to be reviewed.</p> <p>With ever-increasing costs and a stock price increase over time, the leisure sites have collectively reviewed the items sold and</p>

	outlined the proposed changes to each item we sell within the concurrence letter.	
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	Financial risk is that if the purchase price is not increased, the centres could be in a position where the machines would be subsidised.	
<b>Details of any Alternative Options Considered and rejected (together with reasons):</b>	Not to increase the costs for the product and the vending will not cover the operational cost and would cost the centres to operate in effect loss revenue.	
<b>Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision)</b>  <b>If relevant, a note of the dispensation granted by the Monitoring Officer:</b>	N/A	
<b>Reason Decision, or supporting Report, is not published:</b>	✓	Not applicable – Decision to be published
<i>Tick one or more of the specific exemptions,</i>  <b><u>and</u></b>  <i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i>	<b>If Report is not to be published – tick one of the following boxes:</b>	
		The report supporting the Decision contains confidential information
		The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:
		<ul style="list-style-type: none"> <li>• Relates to an individual</li> </ul>
		<ul style="list-style-type: none"> <li>• Likely to reveal the identity of an individual</li> </ul>
		<ul style="list-style-type: none"> <li>• Relating to financial or business affairs of a person or organisation</li> </ul>
		<ul style="list-style-type: none"> <li>• Relates to a claim for legal professional privilege in legal proceedings</li> </ul>
		<ul style="list-style-type: none"> <li>• Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment</li> </ul>
		<ul style="list-style-type: none"> <li>• Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime</li> </ul>
		<u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information  Reasons: <b>[insert]</b>

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**Officers**

Signed: Title: Sport & Leisure Operations Manager

Signed: Title:

**In consultation with:**

Signed: **Portfolio Holder For Leisure & Tourism**

Signed: **Section 151 Officer (if required)**

Signed: **Monitoring Officer (if required)**

**Dated:**